

In-Person Credit Recovery Summer School Dates & Hours

June 13-July 15 Period 1: 7:30-10:15 a.m. Period 2: 10:45-1:30 p.m.

In-Person - Monday-Thursday Asynchronous Learning - Friday

Asynchronous Credit Advancement Summer School Dates & Hours June 13-July 15

Asynchronous Learning - Monday-Friday

NOTE: Students are expected to engage in learning for approximately 2.5 hours per day during the session days. In addition, students are expected to attend an introductory check-in meeting with their instructor(s). These meetings will be offered at multiple times between June 13-15, 2022.

- **Partnering with the teacher:** Your teacher will be there to help the student succeed! Your teacher will be checking in with the student to get to know them better, answer questions, and provide feedback. Please reach out to your teacher when you need help.
- **Introductory Check-In Meeting:** Students are expected to attend an introductory check-in meeting with their instructor(s). These meetings will be offered at multiple times of the day and offered June 13-15, 2022.
- **Office Hours:** Your teacher will have office hours for at least 2 hours per day so you are able to get your questions answered quickly.
- Academic integrity and Internet etiquette expectations: Students are expected to comply with the <u>Parkway Schools Electronic Use Policy</u> in all aspects of the virtual course including lesson activities, discussions, electronic communications, and plagiarism.
- **Privacy policies:** Please refer to the <u>Board of Education guidelines</u> regarding privacy policies.
- Contact the Parkway Technology Department regarding any issues with your computer.

Attendance and Grades

Students are expected to attend Summer School daily for the duration of the program.

Regular attendance is required for course credit at the high school level. High school students who miss more than two (2) in-person course classes, regardless of whether excused, unexcused, or due to suspension, will be dropped from the class and not earn credit. Chronic tardiness or missed class time due to behavior issues may also be recorded as an absence.

Students who have not attended or logged in online will be automatically dropped from the course. Students cannot be re-enrolled in the course if this occurs.

<u>Summer In-Person & Synchronous Attendance Guidelines</u>

If a student is less than 30 minutes late to a class, it is recorded as a *tardy*.

If a student is more than 30 minutes late to a class, it is recorded as an **absence**.

3 tardies = 1 absence

After June 20, 2022, students who voluntarily drop or are dropped due to attendance will see the course(s) listed as Not Completed (NC) on their high school transcript.

Extenuating circumstances may cause a student to miss more than two (2) course classes during summer school. Doctor appointments, athletic camps or vacations are not considered extenuating circumstances.

If a student needs to appeal an absence, the appeal must be submitted to the summer site administrator. In such cases, documentation must be provided to the summer site administrator before any absences may be waived. No appeals will be allowed after summer school has concluded.

Student Discipline

Summer school students are expected to follow all school, classroom and bus expectations, as well as the standards in Policy JK.BP, "Student Discipline." Disciplinary consequences for violating these expectations and/or Parkway's discipline policy may impact a student's opportunity to attend summer school and/or, as noted above, earn credit during summer school.

High school graduation credits will be awarded and students will receive a grade for each class successfully completed in summer school.

Parkway Residents Whose Children Do Not Attend Parkway Schools

Parkway residents whose children do not attend Parkway Schools during the regular school year will need to submit an Online Registration form. Following this submission, parents must enroll their students in Parkway. More information on this process can be found at https://www.parkwayschools.net/domain/945

Proof of residency must be completed by April 22, 2022 in order to remain enrolled in Summer courses. Families who have not completed this process by the aforementioned deadline may be removed from their summer course(s).

Special Education and Related Services/ESY

Special education and related services are available from the Special School District (SSD) of St. Louis County for students whose IEP teams have determined they qualify for Extended School Year (ESY) services under the Individuals with Disabilities Education Improvement Act (IDEA). Services,

accommodations, and settings are ESY IEP decisions and may include transportation as a related service. Contact your child's IEP case manager or SSD area coordinator for more information.

Nondiscrimination Policy

Parkway School District does not discriminate against otherwise qualified students on the basis of race, color, religion, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities.

Please direct inquiries or concerns related to the application of the District's policy of nondiscrimination to the responsible District administrator (see Guidelines for Policy CGDA.BP "Designation of Coordinators for Federal Laws").